



RWANDA ULTIMATE GOLF COURSE LTD
Company Code: 109031590

Request for Proposal

For

Tender For Supply of Fence Materials

Procurement Method: National Open Competitive Bidding

Procurement Reference Number:

2025/NCB/FM/RUGC/021

August 2025

itation No: 2025/NCB/FM/RUGC/021

1. The Rwanda Ultimate Golf Course requests for a proposal for Tender for Supply of Fence Materials. More details on the goods to be provided are provided in technical specifications.
2. The Best selected Bidder will be selected based on the lowest-priced quotation, which is eligible and technically compliant with the procedures described in this RFP.
3. The RFP includes the following documents:

Section1 - Letter of Invitation.

Section 2 - Instructions to Bidders.

Section 3 - Technical Proposal and Financial Proposal.

Section 4 - Technical Specifications.

Section 1: Letter of Invitation.

1. The RWANDA ULTIMATE GOLF COURSE LTD(RUGC) requests a proposal from bidders for the Tender for Supply of Fence Materials, during the financial year 2025.
2. You are requested to submit your bid electronically to the email: info@kigaligolf.rw/ procurement@kigaligolf.rw and **hard copy** to Kigali Golf Course Board room; KG 548 Street & KG 13 Avenue| P.O Box 1919 Kigali-Rwanda the no later than **17th September 2025 at 10:00 AM.**
3. Your bid should be compiled by the following documents:
 - a. Photocopy of trading license having the activity bided for as its main activity
 - b. Testimonial of tax clearance from RRA.
 - c. Testimonial of debt clearance from Rwanda social security board
 - d. Bid Security of 1,800,000 RWF
 - e. Detailed description of the essential technical and performance characteristics of the Goods to be supplied establishing conformity to technical specifications.
 - f. Three (3) Similar Work Completion Certificates /References.
 - g. It is in this regard that we invite you to submit your quotations, and all bids will be sent to RUGC Email: info@kigaligolf.rw and Procurement@kigaligolf.rw procurement not later than 17th September,2025 at 10:00 AM.
4. Enquiries regarding this tender may be addressed to Email: info@kigaligolf.rw/ Procurement@kigaligolf.rw. [or](tel:252500000) Tel: 252 500 000.

Section 2 - Instructions to Bidders

1. Introduction

A Bidder is invited to submit a Technical Proposal and a Financial Proposal, as

specified in these Instructions to the Bidders.

The Proposal will be the basis for contract negotiations and ultimately for a signed contract/ Purchase order with the selected Bidder.

The Bidder shall bear all costs associated with the preparation and submission of their proposal and contract negotiation.

Eligibility Criteria

2. Administrative criteria.

The Bidder shall submit the following documents:

- a. Photocopy of trading license having the activity bided for as its main activity
- b. Testimonial of tax clearance from RRA.
- c. Testimonial of debt clearance from Rwanda social security board
- d. Bid Security of 1,800,000 RWF

3. Criteria of technical and financial conformity.

- a. Detailed description of the essential technical characteristics of the Goods to be provided establishing conformity to technical specifications provided.
- b. Three (3) Similar Work Completion Certificates /References.

4. Evaluation of Proposals

The evaluation of Proposals will be done as detailed below:

1. Preliminary examination to determine eligibility (as defined below) and administrative compliance to this tender on a pass/fail basis.
 - Proposals failing at any stage will be eliminated and not considered in subsequent stages.
2. Detailed Technical evaluation.
 - Proposals failing at any stage will be eliminated and not considered in subsequent stages.
3. Financial Proposal evaluation
 - An accurate and clear detailed summary of the cost of the financial proposal

5. Best Evaluated Bid

The best evaluated bid shall be the lowest priced quotation, which is eligible and technically compliant.

6. Terms of Payment

Payment shall be made against the invoice after delivery of the product through banktransfer in favor of the Bidder 's Bank.

Payment shall be made within 15 days against submission of your Invoice and supporting documents following delivery of the goods.

The Rwanda Ultimate Golf Course Ltd will pay correctly addressed and undisputed invoices within 15 days.

The essential information on the invoice for the RUGC is:

- A description of the product supplied.
- The invoice should be attached to the contract/Purchase Order number.
- Addressed to the finance department for RUGC.
- The costs include VAT (if applicable).
- Bank details should be accurate and conform to the contract.

7. Award of Contract

The contract will be awarded after the evaluation of the financial and technical proposal.

8. Taxes

The Bidder may be subject to local taxes on amounts payable by the Client under the Contract.

9. Delivery period

The product will be delivered to RUGC as per the contract terms.

10. Clarification and Amendment of RFP Documents

The Bidder may request a clarification of any of the RFP documents up to two (2) days before the proposal submission date. Any request for clarification must be sent in writing, or by standard electronic means to the Client's address indicated in the instructions to Bidder.

Section 3: Technical Proposal and Financial Proposal

11. Preparation of Proposals

In preparing their Proposal, the Bidder is expected to examine in detail the documents comprising the RFP.

12. Language

Documents to be issued by the Bidder as part of this assignment must be in English.

13. Technical Proposal

A Bidder is required to submit a Full Technical Proposal (FTP) that **reflects and matches** the specifications outlined in the RFP.

14. Financial Proposals

A Bidder is required to submit a Financial Proposal (FP). It shall list all costs associated with this assignment, including all costs as below.

SECTION 4: TECHNICAL SPECIFICATIONS FOR SUPPLY OF FENCE MATERIALS/BOQ

Section A: Introduction

Rwanda Ultimate Golf Course Ltd. intends to develop Kigali Golf Resort & Villas to international standards in order to position Kigali for Golf Tourism. These terms of reference aim at providing the required information on the different technical materials for the construction of galvanized metal steel grid fence from the Northern wing of Golf Course at section Portofino hotel.

Section B: Requirements

1. Name of the Project

SUPPLY OF FENCE MATERIALS

2. Procuring Entity

Rwanda Ultimate Golf Course Ltd.

3. Purpose of the Project

These terms of reference have been prepared to launch the tender for the supply of fence materials (Galvanized hollow pipe, Galvanized wire mesh and barbed wire) for the northern wing perimeter fence at the Kigali Golf Course, the materials should be similar to the existing fence materials.

Technical specifications are as detailed below:

1. Ø60mm Galvanized hollow pipe with 300mm height and 3mm thick pipe connected with 400mm length of 60mm angle line.
2. Galvanized wire mesh made in 6mm steel: 2000x30000mm Roll
3. barbed wire: barbed wire Roll

Table of Bills of Quantities

NO	Description	Quality	Size	quantity
1	Hollow pipe	Galvanized	Ø60mm of 300mmX3mm (length X thickness)	270 pcs

2	wire mesh	Galvanized	2x30m (height X length) made in 6mm Diameter steel bar	30 Rolls
3	Barbed wire	Galvanized	2.24mm wire	5400 m
4	Angle line bended head	Galvanized	400mmX 60mm (Length X size)	300pcs

4. Scope of the assignment

The supplied fence materials will be required to have the following descriptions:

- ❖ Galvanized made materials to avoid corrosion attack
- ❖ Fence Materials similar to the existing.
- ❖ Supplying fence Materials to the RUGC ltd stock

Section C: APPENDIX :

Galvanized wire mesh made in 6mm steel



Ø60mm Galvanized hollow pipe with 300mm height and 3mm thick pipe connected with 400mm length of 60mm angle line



400mm length of 60mm angle line head to support barbed wire



Barbed wire Roll



GASORE Z. Gaston
Ag. Chief Executive Officer